



CMBC Learning Center
Job Title: Floater
Reports to: CMBC Director

General Summary

The position of a floater is a full-time position with flexible hours. The candidate will be responsible for assisting the center in the general supervision and management of the children and other related duties as assigned. This person must have a desire to work with young children, have a warm and friendly personality, be sensitive to the needs and feelings of others, and be able to relate well to children and parents. He or she must also be willing to fulfill responsibilities in accordance with the curriculum and educational philosophy of CMBC Learning Center.

The selected candidate must be able to speak, read and write English fluently. Bilingual applicants are also encouraged to apply.

A CMBC Floater must exhibit the seven Core Values of Concord Church:

- ***Dedication to Personal Growth*** – Is intentional about personal development as a man/woman, believer, and a staff member. Ephesians 5:15-21
- ***Dedication to H.I.T. (Honesty, Integrity and Truthfulness)*** – Able to confront self and others by being truthful with a spirit of love. Ephesians 4:14-32
- ***Effective Communication*** – Communicates using the THINK methodology (is True, Helpful, Inspiring, Necessary and Kind). Psalm 15
- ***Servant's Heart*** – Will possess compassion for others and a kind spirit. Philippians 2:3- 16
- ***Team Spirit*** – Supports the team by having a strong work ethic, being responsive to deadlines, exhibiting professionalism at all times, actively works to resolve any conflicts that arise, and is flexible whenever necessary. Galatians 6:1-7
- ***Loyalty*** – Committed to God's will, the Executive Pastor's vision, the church's mission and vision, follows leadership, and supports the entire team. 1 Peter 2:13-25
- ***Work hard, Play hard*** – Carries out job responsibilities with passion and completes the necessary tasks to accomplish the church's mission and vision.

Essential Functions

- Greeting parents and welcoming children.
- Aiding in the supervision of children on the playground, in the classroom, during breakfast, lunch and snack times
- Supervising the classroom when the teacher is not available
- Assisting children and teachers with transitions
- Aiding with general cleaning and housekeeping duties
- Maintaining professionalism
- Assist in periodic office duties as needed
- Attending all staff meetings and recommended trainings

- Maintaining confidentiality about the children, their families, and employees
- Assist with diaper changing and toilet training
- All other related duties as assigned

Education and Experience

This position requires a minimum of a high school diploma or GED and one year of verifiable experience in a childcare setting. Applicant must be adult and child CPR, first aid and AED certified within 30 days of hire.

Physical Requirements

This position primarily works in a typical childcare environment which includes indoor, outdoor and daily transitional activities. This position is required to walk, talk, listen, speak and stand to interact with children, parents and staff members. Must be able to lift up to 50 pounds, stoop, crawl, and kneel to assist children. Work is conducted in a busy, fast-paced and rapidly changing environment. The ability to manage stress and reason through complex, sensitive and confidential childcare situations is required. This position is hourly and may be expected to work overtime occasionally. A flexible schedule is required since the hours of CMBC Learning Center are from 6:30 am until 6:00 pm.

Travel Requirements

Field trip travel may be required for this position.

We Grow Children!